

Direct Support Professional

Date Posted: March 13, 2024

Job Title: Community Rehabilitation Services Specialist

Job Status: Full-Time

Department: Community Rehabilitation Services

Direct Report: CRS Manager

Executive Report: Director of Services

JOB SUMMARY

Supervising adults with intellectual and developmental disabilities in a Day Training setting. Program Supervision-direct supervision and training to improve and maintain clients independent daily living skills. Assist to organize and plan daily activities throughout the day.

Work Supervision-performance and quality improvement of clients in an assembly oriented light manufacturing work environment.

Community Access-organizing and supervising community activities to increase opportunities for community inclusion.

Case Supervision-formulate, implement, and maintain individual client program plans. Keep related documentation and communication within regulation and accreditation parameters.

DUTIES AND RESPONSIBILITIES

- Qualified candidates must have strong people skills.
- Implement plans of care and behavior management plans for persons served.
- Implement individualized and/or group training programs that meet the needs of clients and referral/, funding sources. i.e.: self-help skills, communication development, and interpersonal, social, and adaptive skills.
- Maintain adequate documentation related to individualized and/or group training provided.
- Provide support and assistance to counselors as needed to ensure the success of the Community Rehabilitation Services Program.
- Provide resource assistance to other facility staff as directed.
- Maintain production day sheets/records as assigned for caseload.
- Orient new clients to programs as assigned.
- Convey a positive image of BAWAC.
- Safety/Health/Housekeeping.
- Completing other Community Rehabilitation Services Specialist responsibilities and duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to communicate effectively in verbal and written English.
- Ability to perform direct demonstration training for a client population diagnosed with developmental and intellectual disabilities.
- Assist persons served in carrying out daily living skills.
- Must be able to be physically active on the production floor to assist clients and other staff as needed.
- Physical stamina to assist clients with disabilities, i.e. assist with transitioning, etc.
- Must be able to bend, crouch, squat, and be able to push wheelchairs without restriction
- Quality Control

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EDUCATION AND EXPERIENCE

- Bachelor's degree in human services related field and/or experience in areas directly related to the position preferred.
- Prior experience working with people with disabilities a plus.
- Strong computer aptitude

BENEFITS

- Health Insurance
- Dental & Vision
- 401-K
- Basic Term Life
- Short- & Long-Term Disability
- Paid Time Off

BAWAC is an Equal Opportunity Employer